



CatholicCare is a large welfare agency of the Catholic Archdiocese of Canberra and Goulburn. Our mission is to provide quality services to people by promoting healthy, inclusive communities through relationships, partnerships and collaboration. Rewarding opportunities exist for enthusiastic people seeking meaningful careers; helping people in the wider community in a diverse range of program areas.

CatholicCare's employment benefits include a generous salary packaging option; this may notionally increase the salary for permanent staff by up to \$7,000 depending on personal circumstances. Other employment benefits include 9% superannuation on salary, paid maternity leave, study assistance, 'birthday' day off, two CatholicCare days at Christmas/New Year, generous long service leave accrual and access to entitlement after 5 years continuous service, meal/entertainment benefit, free parking and comprehensive training and professional development (including clinical supervision) in a family friendly environment.

Family and Regional Services

Acting Case Manager & Volunteer Coordinator

New Arrivals Humanitarian Service – Full Time

Initially for 6 months with a possible extension

- CatholicCare works with the Department of Immigration and Citizenship, to assist new Entrants to rebuild their lives in the Canberra & Goulburn region, through the Integrated Humanitarian Settlement Strategy (IHSS).
- The available position is a dual role. The successful applicant would be responsible for coordinating a group of volunteers including induction, rostering and provision of training and facilitating regular meetings.
- You would also be responsible for supporting new Entrants through the provision of information and referral services, practical assistance and advocacy, within a case management model.
- The successful applicant will possess qualifications and/or experience in a relevant discipline and will ideally have experience working with culturally and linguistically diverse clients.
- CatholicCare Collective Agreement Level 4 (\$44,182 - \$47,785)

Applications Close 27th August 2010