



DISABILITY & AGED CARE SERVICES TRAINEE SUPPORT WORKER

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| Position: | Disability Support Worker - Trainee |
| Responsible to: | Case Managers and Senior Support Workers |
| Award: | Centacare Collective Agreement, Level 2. |
| Status: | Permanent - traineeship |

DUTY STATEMENT

The Support Worker shall work under the direction of Case Managers and the Senior Support Workers of the Disability & Aged Care programs. The role of the Support Worker is to provide the level of support to each client as identified in Training and Individual Plans; enabling clients to achieve personal goals and to participate as valued members of the community. The role involves working in a team based environment in a community or home based setting; on a shift-work basis that may include sleepovers.

Areas of Responsibility

1. Be a member of a team providing an integrated service to meet a person's individual needs.
2. Providing the residents with a physically and emotionally secure environment and promote their physical, emotional, social and intellectual well being.
3. Support clients with all aspects of daily living, including, but not restricted to; personal care, domestic support, social/community support, light home maintenance, communication, respite, transport.
4. Assist in the development and implementation of training and individual plans.
5. Use a professional level of communication skills to maintain accurate records, and effectively liaise with clients, families, colleagues and significant others; maintaining a high degree of confidentiality, sensitivity and empathy
6. Attend compulsory staff meetings, training and case reviews as required

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7. Work within the principles of Social Role Valorisation, Active Support and Person Centred Support
 8. Work within the principles of the Disability, Home and Community Care (HACC) and Mental Health Service Standards Advocate for a client, but not provide formal 'Advocacy' services for a client
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9. Adhere to the Staff Code of Conduct and Ethics
 10. Adhere to policies and procedures as prescribed
 11. Participate in annual performance appraisals and competencies as required
 12. Carrying out other relevant duties as required.



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SELECTION CRITERIA:

1. Applicants must be an Australian citizen.
2. Applicants must be willing to enter into, and complete a traineeship with Capital Careers and the Australian Apprenticeships Centre.
3. Demonstrate an interest in working with and caring for people with a disability.
4. Demonstrate an understanding of the issues involved in working with people with a disability – intellectual, physical, mental health.
5. Demonstrate the ability to work as a member of a team, as well as be able to show initiative and ability to work independently
6. Applicants must be available to work a minimum of 20 hours per week (including 3 hours study/training). Please outline your preference on how many hours you would like to work per week, and indicate against the attached timetable your hours of availability. Please put in your maximum availability not just the minimum – For example I want to work 20 hours per week but I have indicated my available hours at 46 across this roster to show when I would be free to work available shifts. This will assist us to match applicants against available work.
7. Applicants must hold a current drivers licence or be able to access transport across the ACT (ACTION Buses, Taxi) to attend shifts across various locations.
8. Applicants must be willing to undertake a Police Character Check.
9. Applicants must possess a current first aid certificate, or be prepared to gain a first aid certificate during their traineeship.